

COLLECTION OF CERTIFICATE

Please bring along the following Items:

1. Student ID Card
2. Photocopy:
 - Clearance from Finance Office
 - Clearance from Library
3. Those who came for Graduation should bring along the slip given after return of Academic Gown.
4. Those who did not come for Graduation should pay for the Certificate fee at the Finance Office and bring a photocopy of the receipt.

Collecting Certificate on Student's behalf:

Items needed, in addition to those indicated above.

1. An Authority Note from the student.
2. Photocopy of National ID Card of the person authorized to collect the certificate.