



**METHODIST
UNIVERSITY
COLLEGE GHANA**

JOB VACANCIES

The Methodist University College Ghana is a private tertiary institution established by the Methodist University College Ghana with campuses in Accra (Dansoman), Tema and Wenchi.

Applications are invited from suitably qualified persons to fill the following vacant positions at the **Wenchi Campus**.

I. ACCOUNTANT

JOB PURPOSE/SCOPE

- # The successful candidate shall be professionally responsible to the Finance Officer but shall work under the supervision of the Dean of the Faculty of Applied Sciences.
- # He/She shall be in charge of the finances of the Faculty and ensure that there is an efficient and effective accounting and treasury systems and procedures at the Faculty.

QUALIFICATIONS AND EXPERIENCE

- Candidate must possess a good first degree in Accounting
- Must in addition be a Chartered Accountant/member of a recognized professional Accounting/Auditing body (ICA/ACCA/CIMA/CPA).
- The possession of a Master's degree in Accounting will be an added advantage.
- Must have at least two (2) years post-qualification relevant experience in a reputable organization.

II. ASSISTANT INTERNAL AUDITOR

JOB PURPOSE/SCOPE

- # The successful candidate shall be professionally responsible to the Internal Auditor but shall work under the supervision of the Dean of the Faculty of Applied Sciences.
- # He/She shall ensure that there is an efficient and effective financial monitoring and control system for the finances of the Faculty.

QUALIFICATIONS AND EXPERIENCE

- Candidate must possess a good first degree in Accounting.
- Must in addition be a Chartered Accountant/member of a recognized Accounting/Auditing body (ICA/ACCA/CIMA/CPA).
- The possession of a Master's degree will be an added advantage.
- Must have at least two (2) years post qualification relevant experience in a reputable organization.

MODE OF APPLICATION

Application forms for the above positions can be obtained from:

The Registrar
Methodist University College Ghana
P. O. Box DC 940, Dansoman – Accra.

OR

Visit: www.mucg.edu.gh

CLOSING DATE: The completed application forms, copies of certificates/testimonials and three (3) referees' reports should be submitted to the Registrar by 10th May, 2017.

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED