This is a Two-week (2) intensive course (from Monday to Friday, 9.00am – 4.30pm) designed as a refresher programme for planning practitioners and an introductory course for participants who are new in the field.

**COURSE CONTENT**

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<th>Project planning perspectives</th>
<th>Monitoring and Evaluation of Projects</th>
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<td>• Project identification</td>
<td>• Scheduling of project activities using the critical path method (CPM)</td>
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<td>• Project planning process components and management</td>
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**Project Framework**

- Ex-ante Logical Framework
- Ex-post Logical Framework
- SWOT and stakeholder analysis
- Classification and Ranking of Projects in Planning using Principal Component analysis
- Environmental and Social safeguards, and sustainability of projects.

**Project Appraisal**

- Principles of project appraisal
- Techniques and criteria
- Financial and economic analysis of projects
- Analysis of the social, distributive and environmental impacts of projects
- Analysis of relative merits of decision criteria and sensitivity analysis in project appraisal
- Cost effectiveness analysis

**Introduction to System Dynamics, Feedback and dynamic relationships in Project Planning**

- Implementation of Projects
- Project action plan

**Computer-based Practical Exercises in Project Process Management.**

**Practical Training Workshop and Field Work**

Participants will undertake a field trip to a reputable project planning site, apply the skills and techniques learnt during the course and prepare reports for presentation at a training workshop. In addition, team work, interactive and practical exercises will be undertaken during the training course.

**TARGET GROUP**

The course will be extremely useful for project planning officers, development planning consultants, planning officers of Ministries, Departments and Agencies, District Assemblies, NGOs, Social service groups, churches, banks, researchers, students, private entrepreneurs, professional planners, universities etc.

**COURSE FEE:** GH₵1,500.00 (including course documentation, snacks and lunch, field trip, etc)

**PAYABLE TO METHODIST UNIVERSITY COLLEGE GHANA BY BANK DRAFT AT THE FOLLOWING BANKS (PRUDENTIAL, S.G., ECOBANK, GCB, ADB)**

Participants should pick application forms from the Reception of MUCG(Dansoman) or download at website [www.mucg.edu.gh](http://www.mucg.edu.gh). Application fee – GH₵20.00 for locals and GH₵100.00 for international applicants.

The completed form should be submitted with one (1) passport size photograph to the Reception, MUCG not later than 16th May, 2016.

They may also call any of the following numbers for further information.

0242331743 (Prof. George Botchie)

0208138045/0266251351(Dean, Faculty of Social Studies, MUCG)

Email: george.botchie@yahoo.com/jdodoo@mucg.edu.gh

Registration is limited to 30 participants.